



Learning Activity #2

Type: Small Group Discussion
Total Time: 25 minutes

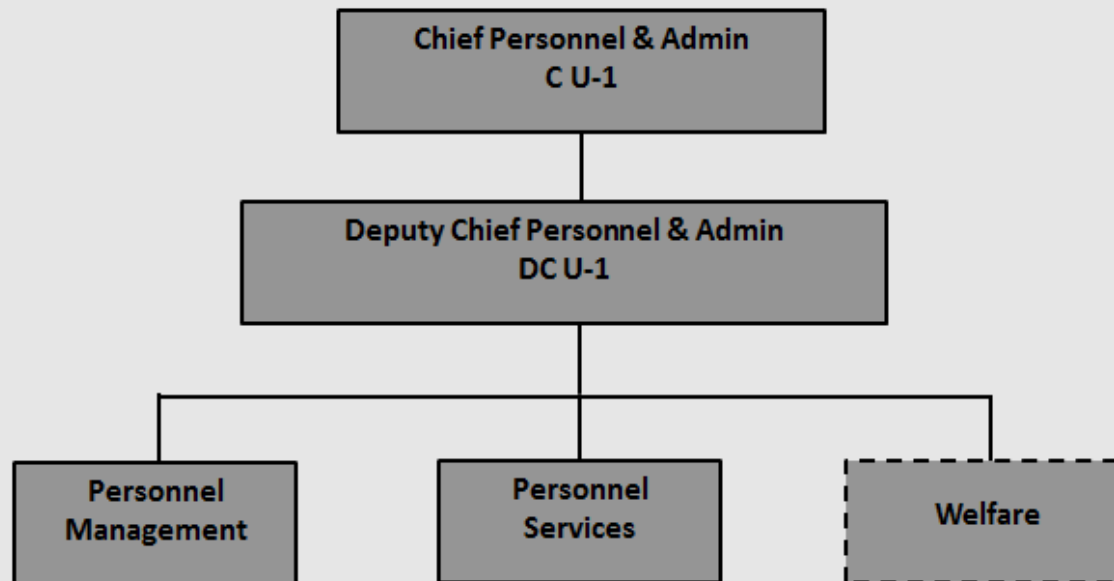
Participants should explain each staff branch responsibility and how to achieve successful interaction with other staff branches within missions



Roles of the Staff Cells

Personnel and Administration Staff Branch (U-1)

The U-1 Staff Branch deals with all matters concerning human resources, including personnel readiness/services, and HQ management.





U-1 Staff Branch Responsibilities

Monitor unit strength status and reporting monthly military strength to UNHQ.

Personnel replacement management.

Ensure casualty reporting through the chain of command and also maintain casualty data.

Arrange and coordinate UN Medal Awards for Force HQ staff and TCC with Protocol Section.

Ensure the timely preparation and submission of performance evaluations for designated individuals in accordance with the established UN guidelines.

Responsible for conduct and discipline arrangements of all military personnel including aspects of prevention and response to alleged misconduct.

Management (recommending manpower allocation).

Act as lead for implementing Screening and Human Rights Due Diligence Policy (HRDDP).



U-1 Staff Branch Responsibilities

Optional Cells/Staff.

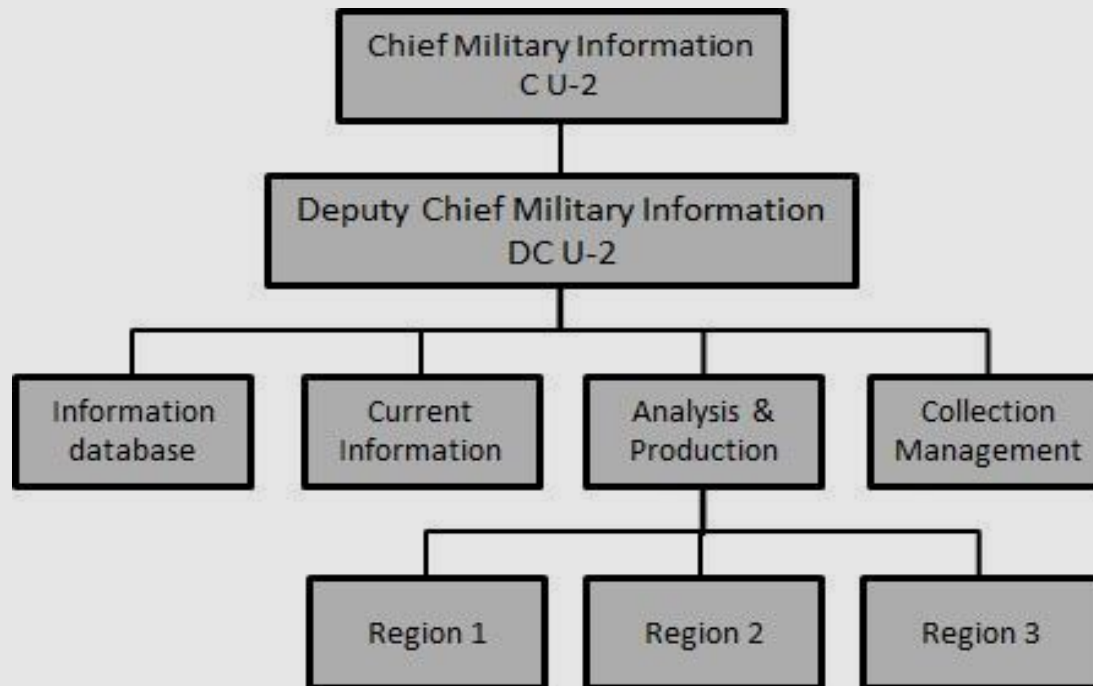
Welfare Officer. The Force Welfare Officer shall disseminate relevant aspects of the DPKO/DFS guidance, including the Policy and SOP on Welfare and Recreation, and monitor its implementation, carry out evaluation and report to the Force HQ. The Welfare Officer shall represent the Military Component in the Mission Welfare and recreation Committee and liaise/coordinate with the Mission Welfare Focal Point.



Roles of the Staff Cells

Military Information Staff Branch (U-2)

The U-2 Staff Branch deals with all matters concerning Military Information (MI) and military security operations within the Force HQ. U-2 Branch plans and coordinates the military information/intelligence requirements. It also provides accurate and comprehensive situational awareness to the HOMC/FC on all matters which could affect the fulfilment of the Mission/Force Objectives.





U-2 Staff Branch Responsibilities

Support HOMC/FC with short/medium/long term military intelligence for accomplishment of military objectives in the Mission.

Analyse, define and disseminate HOMC's Priority Information Requirements (PIR).

Assist/support/provide military intelligence to U-3/U-5 for the planning and conduct of military operations in the Mission.

Coordinate with and provide inputs to Military Operations Centre.

Assist JMAC with military information.

Plan and manage the information collection plan and recommend PIR.

Coordinate, collect and disseminate relevant inputs acquired through space, satellite imagery, aerial, maritime and ground based surveillance and monitoring assets.

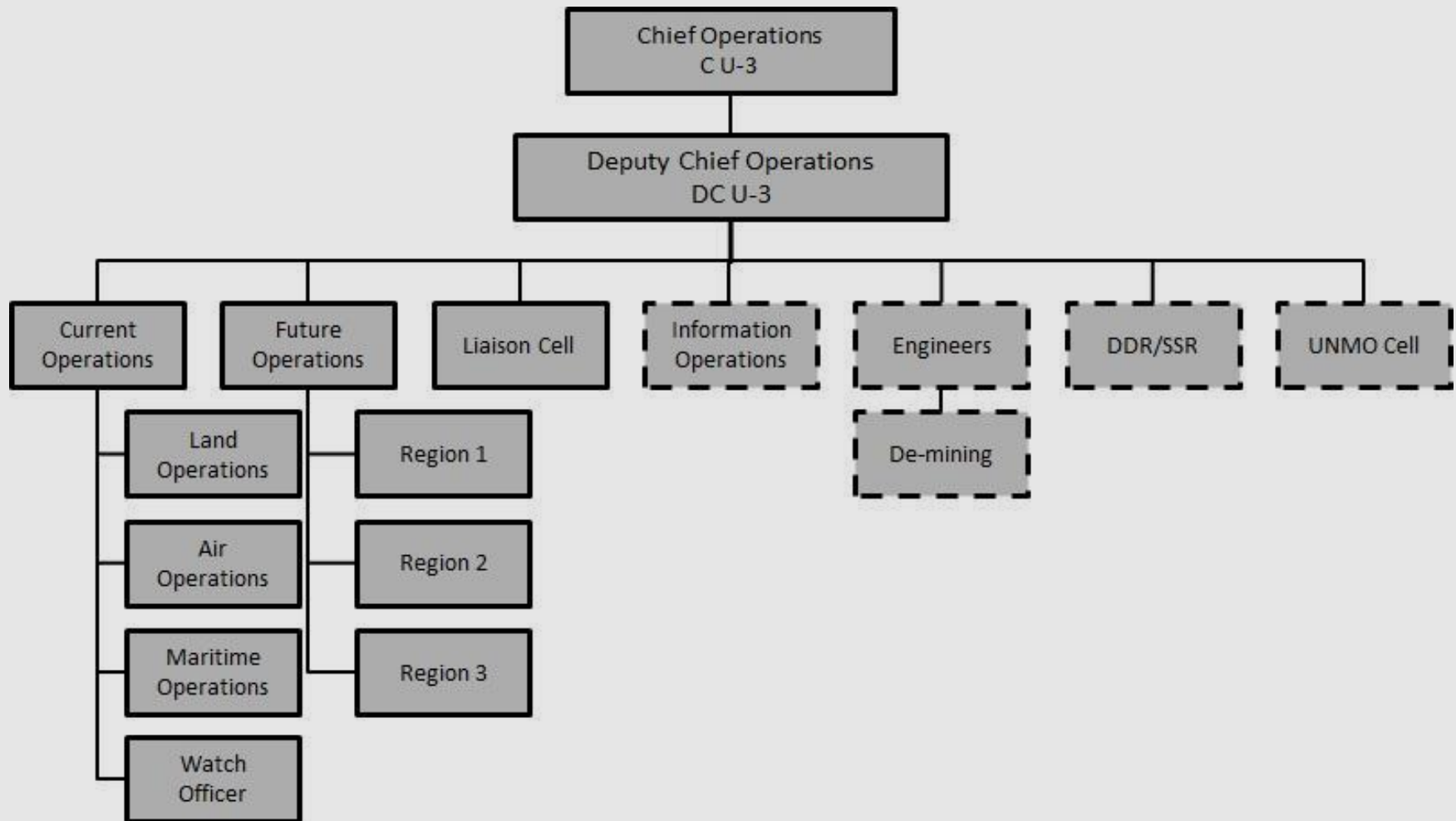
Preparation of monthly information summaries



Roles of the Staff Cells

Operations Staff Branch (U-3)

The U-3 Staff Branch deals with all matters concerning operations and force deployment.





U-3 Staff Branch Responsibilities

Prepare, coordinate, authenticate, publish, and distribute the Force HQ SOP, fragmentary orders, warning orders and contingency plans.

Coordinate with the U-2 on operation of the reconnaissance and surveillance assets.

Plan troop movements, including route selection, priority of movement, timing, providing of security, quartering, staging, and preparation of the movement orders.

Establish a 24/7 Military Operations Centre.

Recommend the general locations of command posts.

Recommend task organization and assign missions to subordinate military elements as per approved plans.

Force protection.

Information operations.

Coordinate with the DDR/RR team (if part of the Mission).



U-3 Staff Branch Responsibilities

Coordinate with the Human Rights component. Monitor and report Human Rights Violations.

Operate 24-hour situation Centre, or provide duty officers to JOC.

Air Ops: If it is not an independent branch, synchronize Air Operations with Operations Staff

Branch and Coordinate with U-2 or the Information and Communication Centre to operate the reconnaissance and surveillance assets.

Maritime Ops: If it is not an independent branch, synchronize and coordinate maritime operations with Operations Staff Branch.

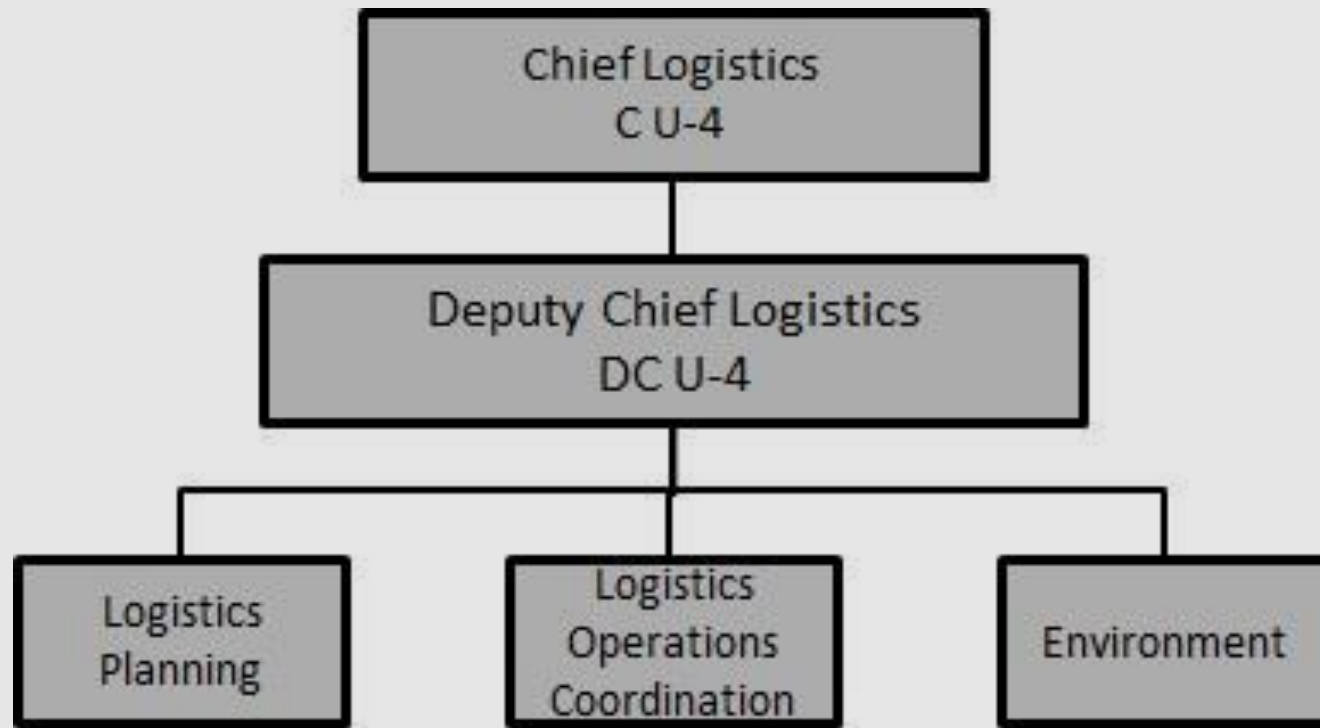
Coordinate with all U-Staff Branches, subordinate HQ/units, and other UN and Non-UN actors (as necessary) to plan and execute operations.



Roles of the Staff Cells

Logistics Staff Branch (U-4)

The U-4 Staff Branch is the principal advisor to the HOMC/FC on the overall logistics that affects the military operations and works closely with Service Delivery Division (SDD), Mission Support Centre (MSC), MovCon, Supply and Support.





U-4 Staff Branch Responsibilities

Plan, coordinate and facilitate logistics support in conjunction with MSC.

Ensure close logistics support to Military Component during crisis situations.

In close consultation with DMS/CMS, provide logistics policy and procedural guidance for Military Component.

Serve as the Force HQ focal point for coordination of logistics support.

Act as the coordination interface between the Force HQ and the SSD/MSC.

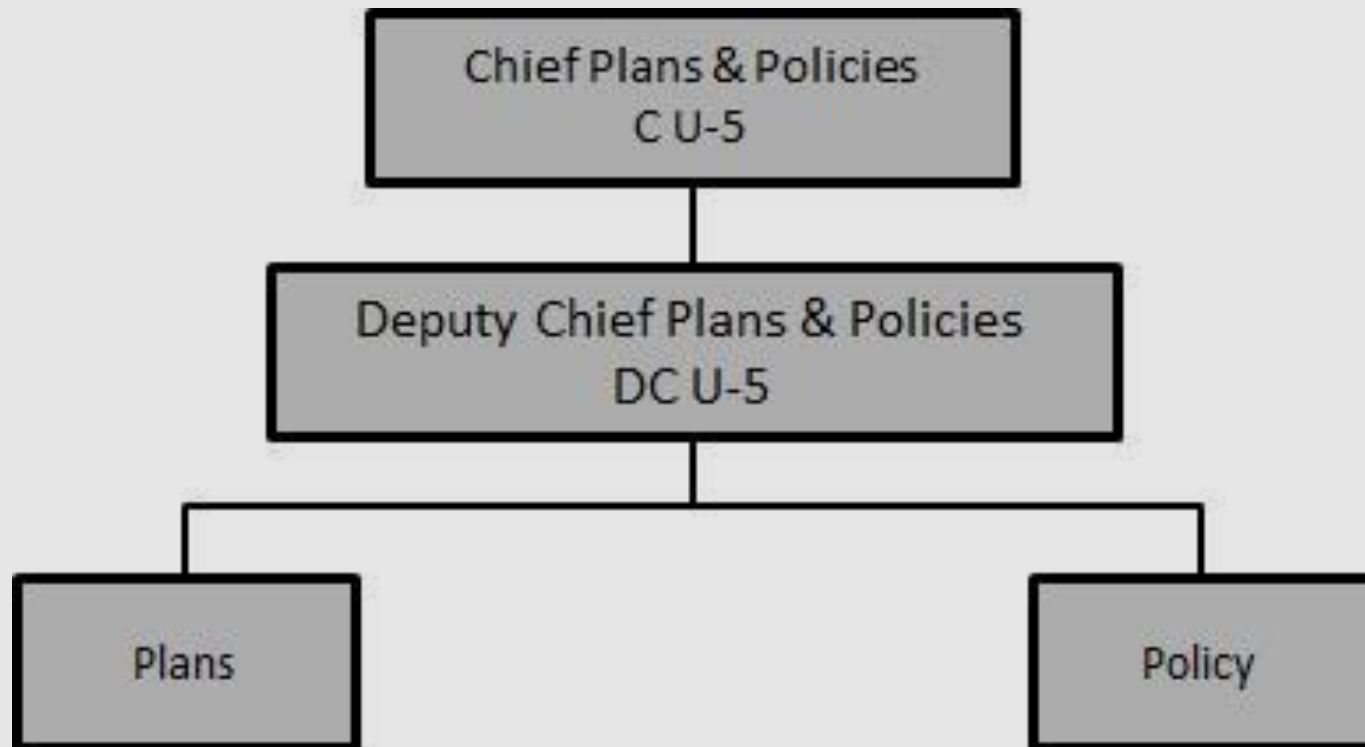
Monitor implementation of UN Policy on environmental matters and provide guidance as applicable.



Roles of the Staff Cells

Plans and Policy Staff Branch (U-5)

The U-5 Staff Branch is responsible for conducting future planning and the provision of advice to the FC on plans and policy issues. They are guided by existing higher direction (Mandate, CONOPS, ROE, Mission Concept, etc.), specific guidance from FC/DFC/COS, operational environment and anticipated future challenges).





U-5 Staff Branch Responsibilities

Perform long-term planning, follow-on phase planning, and contingency planning.

Assist U-3 in preparing Force HQ OPORDs, FRAGOs, OPLANs and CONPLANs.

Integrate appropriate staff/component involvement into plans and maintain oversight of the entire planning process within the Force HQ.

Coordinate strategic and operational planning issues and guidance.

Develop, coordinate, and implement Force HQ policy issues.

Review HOMC/FC's operational plans for adequacy, and ensure compliance with Force HQ guidance and policies.

Advise the HOMC/FC on political-military aspects of operations.



U-5 Staff Branch Responsibilities

Coordinate with the Human Rights component to integrate Human Rights and IHL advice and analysis into military planning.

Act as military lead in integrated planning process and support Mission SPCC.

Coordinate with Civilian Component (substantive sections) and Police Component.

Act as lead staff branch for interaction with OMA.

Provide budgetary support to Force CoS for supporting mission RBB.

Act as lead for preparation of Military Component Work Plan.

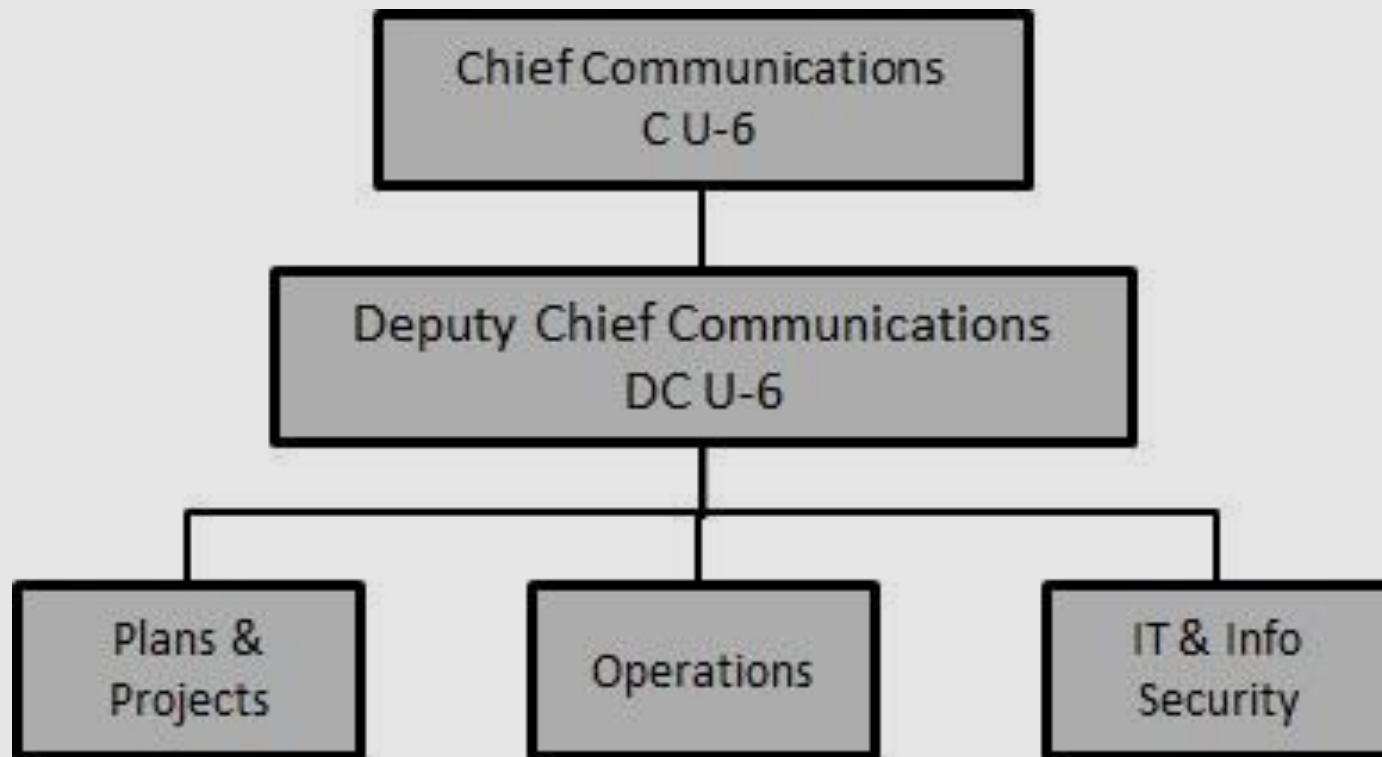
Act as military lead in support of Mission's Protection of Civilian implementation plans.



Roles of the Staff Cells

Communications Staff Branch (U-6)

The U-6 Staff Branch is responsible for all matters concerning military communications and Information Technology (IT) related topics..





U-6 Staff Branch Responsibilities

Advise the HOMC/DFC/Force CoS and other branches on current military communications and IT capabilities and status.

Provide estimates on the ability and reliability of Communication and Information Technology Section (CITS) and military Communication systems to support planned operations.

Provide policy and procedural guidance for communications and IT support for Military Component deployed in the Mission.

Liaise with the Mission CITS and serve as focal point to the subordinate HQ and Contingents.

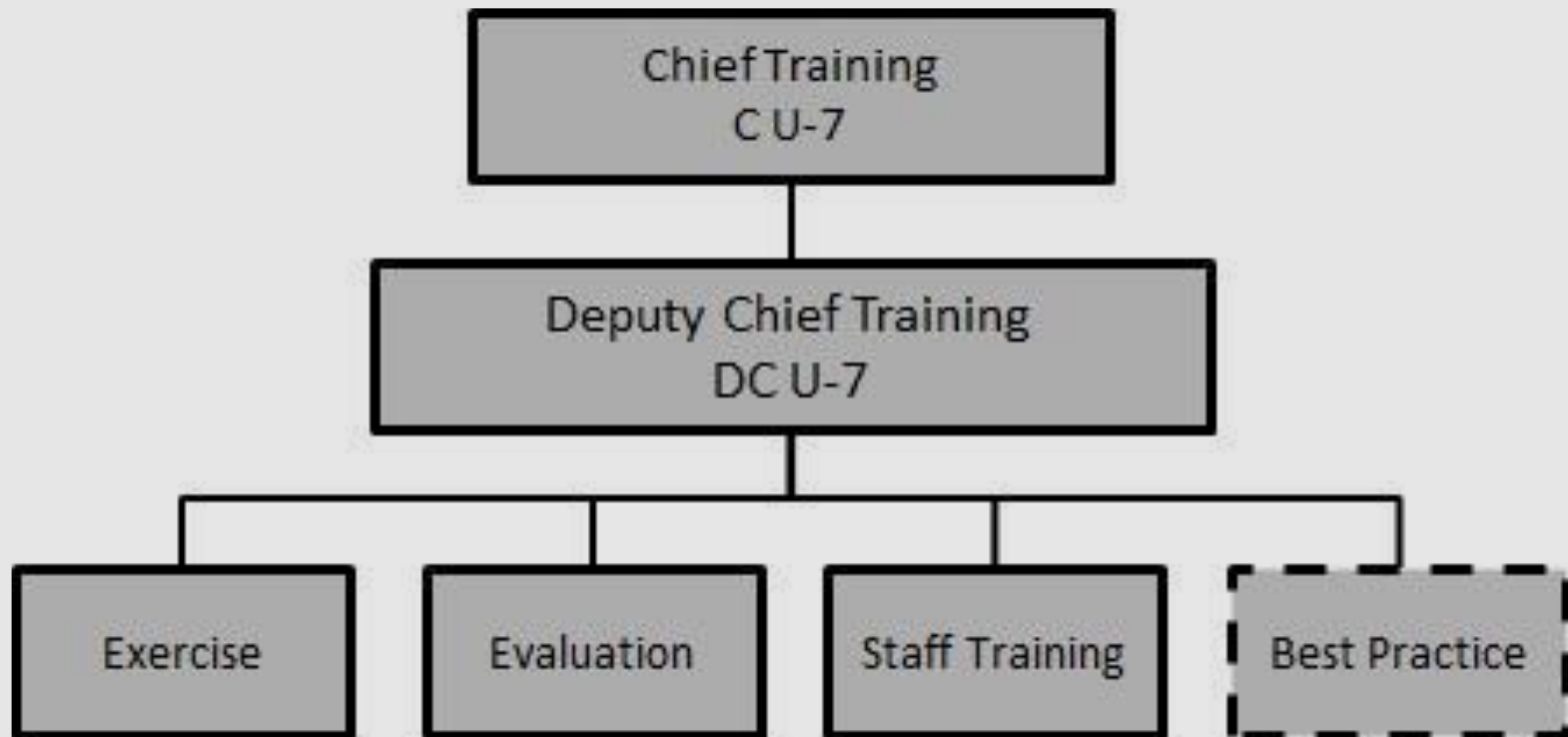
Develop, update and implement all CIT-related guidelines, processes and SOPs specific to the operational needs of the Forces and aligned with the UN CIT concepts and regulations.



Roles of the Staff Cells

Training Staff Branch (U-7)

The U-7 Staff Branch is responsible for military induction training, in-mission training, establishing the training needs of military contingents and supporting the integrated mission training cell (IMTC) in the delivery of training to the Military Component.





U-7 Staff Branch Responsibilities

Implement and monitor Force annual training programme.

Plan, coordinate, and where appropriate supervise troop exercises.

Prepare training guidance for the HOMC/FC approval.

Identify training requirements, based on the Mandate, situation and training status.

Determine the requirements for and allocation of training resources.

Plan and conduct operational readiness confirmations and evaluations required.



U-7 Staff Branch Responsibilities

Compile training records and reports as appropriate.

Promote knowledge sharing.

Ensure planning and coordinate conduct of periodic training for Sector Commanders and/or Battalion Commanders/selected officers with emphasis on following aspects:-

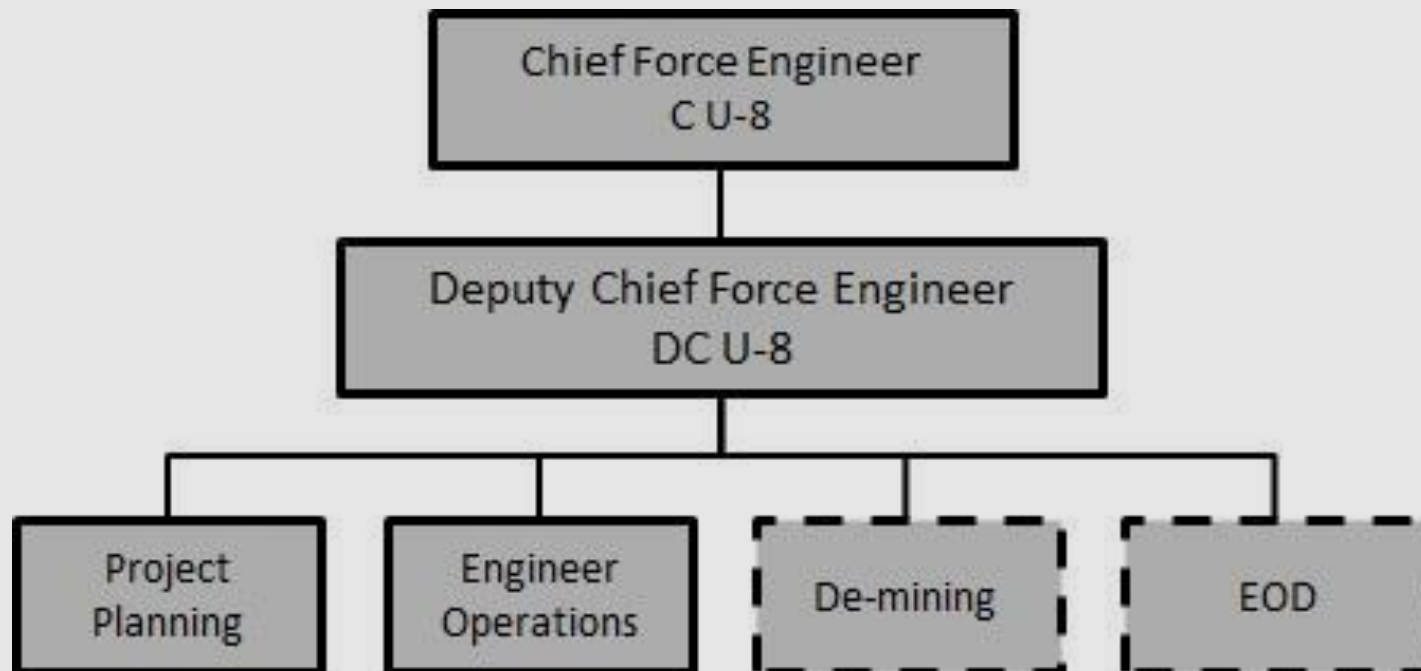
- Mission mandate(s)
- Rules of Engagement (ROEs)
- Concept of Operations (CONOPS)
- Human Rights aspects



Roles of the Staff Cells

Military Engineering Staff Branch (U-8)

The primary responsibility of U-8 Branch is to plan, coordinate and implement the assigned engineer tasks (field/combat and construction) in accordance with mission priorities. In a peacekeeping operation, engineers may be engaged for humanitarian and non-military activities.





U-8 Staff Branch Responsibilities

Advise HOMC/FC, Force HQ Staff, DMS and the Chief Engineer on military engineering resources, capabilities and employment.

Develop Force Engineer support plans and programmes.

Assess mine, IED and ERW threats and develop counter Mine/IED SOPs and measures (with UNMAS if deployed).

Plan, coordinate, implement and monitor counter IED, de-mining and EOD tasks under military domain.

Provide Chemical, Biological, Radiological and Nuclear (CBRN) advice if necessary to the Force Commander.

Maintain close liaison with Mission Engineer Section and other relevant offices for daily operation and management of engineering works/projects.

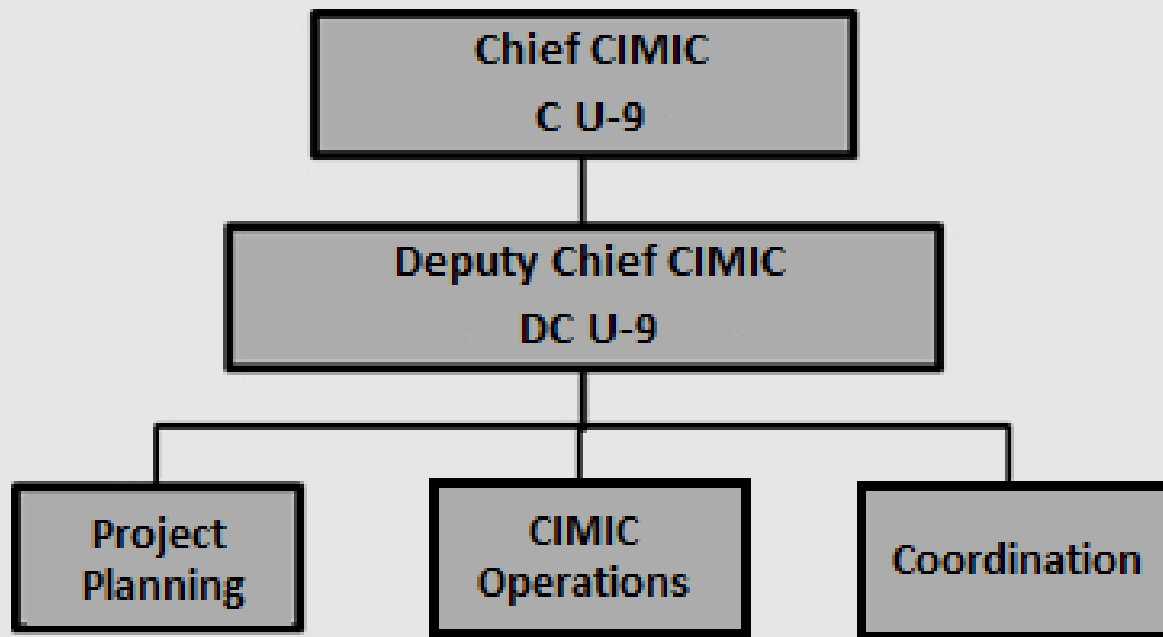
Monitor and supervise the utilization of Military Engineering resources.



Roles of the Staff Cells

CIMIC Staff Branch (U-9)

The U-9 facilitates interface between the Military Component and other entities in the Mission area, such as humanitarian and developmental actors, Host civilian authorities and population, women's groups, IOs/ROs/NGOs, etc.





U-9 Staff Branch Responsibilities

Coordinate the military UN-CIMIC operations with other UN agencies; NGOs and international organizations.

Plan positive and continuous community relations programs .

Provide the U-2 operational information gained from civilians in the area of operations

Coordinate with the U-3 on trends in public opinion.

Coordinate with the Military Public Information and the U-3 .

Provide guidance to TCC units in identifying, planning, and implementing programs to support the civilian populations and strengthen the Host nation development.

Assist the U-3 with information operations.

Coordinate with humanitarian civil assistance and disaster relief (emergency food, shelter, clothing, and fuel for local civilians).

Coordinate with Mission civil affairs office.

Act as the Force's focal point for Quick Impact Projects (QIPs).